

INSURANCE REQUIREMENTS

As an Exhibitor participating in a show, you must have adequate Liability Insurance with a minimum \$2,000,000 limit to protect the exhibitors, the attending public, the show organizer and yourself.

Our insurance policy does not extend coverage to any exhibits and requires you to submit a Certificate of Insurance upon receipt of the Exhibitor's Manual. This certificate must be received by SME before May 15, 2019.

There are two ways to arrange the required insurance:

Option 1 – YOUR OWN INSURANCE COMPANY

Your current insurance company will prepare a standard Certificate of Insurance for you at no additional charge. It must contain the following information:

- **Listed as Additional Insured – Society of Manufacturing Engineers**
- Coverage Period – May 30 – June 7, 2019 (includes Move-in and Move-out).
- Event name – Western Manufacturing Technology Show 2019
- Comprehensive General Liability – minimum of \$2,000,000
- Bodily Injury and Property Damage Liability
- Subject to \$1,000 (maximum) Bodily Injury & Property Damage deductible – Inclusive each occurrence
- Products and Completed Operations Liability
- Blanket Contractual Liability
- Contingent Employers Liability
- Broad form Property Damage
- Cross Liability Clause
- Severability of Interest Clause

Option 2 – OFFICIAL SHOW INSURANCE CONTRACTOR

The Society of Manufacturing Engineers, show management of Western Manufacturing Technology Show 2019 has appointed exhibitorinsurance.com as the recommended insurance contractor for exhibitors. If you have any questions, please contact Victoria MacEachern by telephone at 905-695-2971 or by email at info@exhibitorinsurance.com.

You can access the exhibitorinsurance.com form [here](#) should you require insurance coverage for your participation in WMTS 2019. You can also order insurance online at www.exhibitorinsurance.com by clicking "Order Exhibitor Insurance" and searching for the event name: WMTS 2019.

E-mail, fax, or mail a copy of your Insurance Certificate to:

SME Canada

7100 Woodbine Ave., Suite 312

Markham, ON L3R 5J2

Email: mowens@sme.org Fax: 905-479-0113

Deadline Wednesday, May 15, 2019